

**Minutes for the Chester County Library
Board Meeting
Thursday, May 20, 2021**

Present: Larry Bloominburg, Kathy Beshires (Hatchie River Regional Library), Rosemary McKnight, Sara Knoell, Ron Elder, Savannah Gilbert (director), Dorothy Davis

Call to order

Reading and acceptance of minutes from previous board meeting

Old Business:

- A. Budget for 2021-2022. 10% increase in Savannah's salary. 3% proposed increase in remainder of staff salary.
- B. Ron and Dorothy will be leaving the board at the end of June 2021. Savannah mentioned new board members. Kathy said we could have seven. Discussed these rules. Harvette Croom and Darrell Bird will be new people. May be beneficial to stagger next turn overs.
- C. Evaluations: Ron went over the board's evaluation.

New Business:

- A. Internal Controls Policy- Looked at petty cash transaction policy and approved corrections to petty cash policy.
- B. Staff evaluations: There were no issues with staff. Savannah says staff has grown and developed.
- C. Wifi Printing has been well received.
- D. Diaper changing stations have been installed.
- E. COVID update: Continue to practice social distancing.

Reports:

- A. The Director's report was given by Savannah.
- B. Kathy gave a regional library report.

Call to end meeting