

**Chester County Library**  
**School Library Cards Policy**  
**Partnership with Chester County School System**

***Library Mission Statement***

The Chester County Public Library is a public institution providing services and resource information to meet the community residents personal, education, and professional needs. Special emphasis is placed on providing popular reading, listening, and viewing materials, and to stimulate young children's interest and appreciation for reading and learning.

***Goals***

- To encourage lifelong learning in the children of Chester County.
- To provide extra opportunities for learning inside and outside of the classroom and/or library and thus creating a habit of learning.
- To provide additional opportunities to checkout materials for knowledge, professional use, and for personal development and enjoyment.

***Registration Guidelines***

- The Chester County Library (CCL) is offering this opportunity for students to sign up for a CCL virtual card. This is completely optional and is not a Chester County School System (CCSS) requirement.
- Students will be assigned a CCL library card number that will allow them access to all of the Chester County library's Digital Resources. These resources can be accessed via the libraries catalog and website or via Facebook under the note labeled "Digital Resources."
- An option will be available for students to sign up for a physical library card that allows access and checkout of materials within the physical location of the library. Library staff will check to be sure that no student already has a physical library card before assigning one. If a physical card already exists, library staff will work with student/parents/guardians to get a new card issued and update their account.
- Students under the age of sixteen (16) must have a parent/guardian sign to enroll their child up for a library card. Students aged 16 (sixteen) and up can sign themselves up for a library card.
- Upon registration, library staff will prepare and distribute information for virtual cards to the appropriate schools/teachers/students. As new students join the school system, they have the opportunity receive a virtual card as well.

***Chester County Library Virtual Library Card***

**Student Registration Form:**

- In partnership with the Chester County School System, the Chester County Library (CCL) is offering this opportunity for students to sign up for a CCL card. This is completely optional and is not a requirement.
- Students will be assigned a CCL library card number that will allow them access to all of the Chester County library’s Digital Resources. These resources can be accessed via the libraries catalog and website or via Facebook under the note labeled “Digital Resources.”
- An option will be available for students to sign up for a physical library card that allows access and checkout of materials within the physical location of the library. Library staff will check to be sure that no student already has a physical library card before assigning one. If a physical card already exists, library staff will work with students/parents/guardians to get a new card issued and update their account.
- *Students under the age of sixteen (16) must have a parent/guardian sign to enroll their child up for a library card. Students aged 16 (sixteen) and up can sign themselves up for a library card.*

**Student Full Name:**

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**School Name:**

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**For Elementary & Middle School: Homeroom Teachers Name:**

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**For Junior High & High School: English Teachers Name:**

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<input type="checkbox"/> I would like my child to be signed up for a Chester County Library virtual card (for e-resources only)	
Parent/Guardian Name (Please Print)	
Parent/Guardian Signature	
<input type="checkbox"/> I would like to sign my child up for a Chester County Library (physical) card.	
Address	
Zip Code	
Contact Phone Number	
Email Address (student or parent/guardian)	
Student Date of Birth	
Grade	
Parent/Guardian Name (Please Print)	
Parent/Guardian Signature	

*\*By signing above, I accept responsibility for all materials checked out on this card, payment of any lost or damaged materials, reporting lost cards immediately, and giving prompt notice of any personal information changes\**